



Nevada Gaming Control Board  
Investigations Division  
Attention: Applicant Services  
PO Box 8003  
Carson City, NV 89702  
[\(775\) 684-7840](tel:7756847840)

## RESTRICTED LICENSE – SPACE LEASE INSTRUCTIONS

Business Name: \_\_\_\_\_

Individual Name: \_\_\_\_\_

Complete and return this checklist with your application. All applications must be arranged in the order listed below. A complete application will consist of the applicable documents/items listed below and any additional documents/items as may be necessary and/or required by NGC Regulations. All forms can be found on our website at [gaming.nv.gov](http://gaming.nv.gov):

- This completed and signed checklist.
- [Form 2](#) is to be submitted by operators of a slot machine route.
- [Form 15](#), Landlord/Location Information Sheet:
  - Restricted Addenda: If the applicant is not the owner of the premises, the “Landlord’s Suitability Statement” page 5 and the “Landlord Sworn Statement” page 6 must be filed.
- [Form 16](#), Due Diligence Form, Pursuant to NGC Regulation 5.011(5)
- [Form 17](#), Release and Indemnity of All Claims: To be filed by each individual required to be licensed or found suitable.
- [Form 27](#), NGC Regulation 3.015(2) – ADDITIONAL INFORMATION REQUIRED. This information **MUST** be submitted with all applications for a Restricted Gaming License.
  - If the location is in the immediate vicinity of a school or church provide an area diagram showing the location’s relationship to the school or church.
- A copy of a deed, lease, sublease, or other document evidencing the right of the applicant to the premises for which licensing is sought.
- A copy of the executed space lease agreement.
- Certificate of Business Fictitious Firm Name.
- The application fee and investigation fee for **each** person, corporation, partnership, or other entity is \$700 (\$150 application fee plus \$550 investigation fee). Hourly charges may also apply. Checks are to be made payable to the Nevada Gaming Control Board. Cash is not accepted.
- Prior to placing gaming devices into operation, Annual State License Fees and Quarterly State License Fees (Forms [NGC-4](#) and [NGC-14](#)) must be paid. Contact the Tax & License Division for an explanation of fees or go to the Nevada Gaming Control Board web site.

*Each applicant needs to complete and sign a checklist attesting the information being provided to the board is accurate and complete, agrees to cooperate with all requests, inquiries, or investigations of the board and commission. An applicant for a state gaming license is seeking the granting of a privilege, and the burden of proving his/her qualifications to receive such a license is at all times on the applicant. An applicant must accept any risk of adverse public notice, embarrassment, criticism, or other action, or financial loss which may result from action with respect to an application, and expressly waives any claim for damages as a result thereof.*

Name

Date

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