



Nevada Gaming Control Board
Investigations Division
Attention: Applicant Services
1919 College Parkway
Carson City, NV 89706
(775) 684-7840

RESTRICTED LICENSE – SPACE LEASE INSTRUCTIONS

Business Name: _____

Individual Name: _____

Complete and return this checklist with your application. All applications must be arranged in the order listed below. A complete application will consist of the applicable documents/items listed below and any additional documents/items as may be necessary and/or required by NGC Regulations. All forms can be found on our website at gaming.nv.gov:

The following forms and items must be submitted to the Nevada Gaming Control Board.

- This checklist, completed and signed.
- [Form 1](#) Application for a Nevada Gaming License: to be submitted by individual applicants, officers, directors, members, shareholders, etc.
- [Form 15](#) Landlord/Location Information Sheet:
 - Addendum to Application for Restricted Gaming License (page 6): to be filed if the applicant is not the owner of the premises.
 - If the location is within 1,500 feet of a school or church provide an area diagram showing the location's relationship to the school or church.
- [Form 16](#) Due Diligence Form Pursuant to NGC Regulation 5.011: to be filed by the business owners, operators, or managers.
- [Form 27](#) NGC Regulation 3.015(2) – ADDITIONAL INFORMATION REQUIRED.
- A copy of a deed, lease, sublease, or other document evidencing the right of the applicant to the premises for which licensing is sought.
- Certificate of Business Fictitious Firm Name.
- Prior to placing gaming devices into operation, Annual State License Fees and Quarterly State License Fees (Forms [NGC-04](#) and [NGC-14](#)) must be paid. Contact the Tax & License Division for an explanation of fees or go to the Nevada Gaming Control Board web site.
- A check, money order or ACH/Wire in the amount of \$1,050 (\$500 application fee plus \$550 investigation fee). Checks are to be made payable to the Nevada Gaming Control Board. Cash is not accepted.

Each applicant needs to complete and sign a checklist attesting the information being provided to the board is accurate and complete, agrees to cooperate with all requests, inquiries, or investigations of the board and commission. An applicant for a state gaming license is seeking the granting of a privilege, and the burden of proving his/her qualifications to receive such a license is at all times on the applicant. An applicant must accept any risk of adverse public notice, embarrassment, criticism, or other action, or financial loss which may result from action with respect to an application, and expressly waives any claim for damages as a result thereof.

Name

Date
