



Nevada Gaming Control Board  
Investigations Division  
Attention: Applicant Services  
1919 College Parkway  
Carson City, NV 89706  
(775) 684-7840

## GAMING SALON INSTRUCTIONS

Business Name: \_\_\_\_\_

Individual Name: \_\_\_\_\_

Complete and return this checklist with your application. All applications must be arranged in the order listed below. A complete application will consist of the applicable documents/items listed below and any additional documents/items as may be necessary and/or required by NGC Regulations. All forms can be found on our website at [gaming.nv.gov](http://gaming.nv.gov). Applications for a license to operate a gaming salon or gaming salons shall be made, processed, and determined in the same manner as applications for a Nonrestricted gaming license, using such forms as the Chair may require or approve. Only the licensee of the establishment at which the gaming salon or gaming salons will be operated may apply for a license to operate the gaming salon or gaming salons. The application shall provide:

### The following forms and items must be submitted to the Nevada Gaming Control Board.

- This checklist, completed and signed.
- [Form 2](#) Application for Approval by Corporation/Partnership/LLC or by cover letter request.
- [Form 17](#) Release and Indemnity of All Claims: to be filed by each individual and entity required to be licensed or found suitable.
- A description of where the gaming salon will be located on the property of the resort hotel.
- A clear and legible diagram of the interior of the gaming salon. The diagram must be representative and proportional, and include specific reference to the size of the gaming salon through the use of detailed measurements. The diagram must also clearly depict each entrance and exit as well as the number of table games and slot machines, if any, that will be exposed for play and their location within the gaming salon.
- A description of the type and number of games and gaming devices to be offered, and the minimum wagers for each.
- An organizational chart for the operation of the gaming salon depicting positions and the duties and responsibilities of each position.
- The proposed amendments relating to the operation of the gaming salon to the establishment's administrative and accounting procedures adopted pursuant to [NGC Regulation 6.090](#). Such amendments must comply with the Minimum Internal Control Standards and any other requirements imposed by the Chairman of the Nevada Gaming Control Board.
- Financial criteria for admission by a primary patron to the gaming salon. Such criteria shall include a front money deposit of at least \$300,000, or a \$300,000 line of credit, or a combination thereof, established by the licensee in accordance with [NGC Regulation 6.120](#) and the licensee's system of internal control.
- Plans for the surveillance and security system for the gaming salon.
- A business plan that illustrates the licensee's principal focus is the attraction of new revenue from patrons who satisfy the financial criteria for admission to the gaming salon.

- A license granted by the Commission to operate a gaming salon shall allow for the initial opening of one or more gaming salons at the resort hotel. Subsequent to initial gaming salon licensing, each additional gaming salon to be operated on the property of the resort hotel must adhere to all applicable statutes and regulations of the Commission and may only be opened after obtaining prior administrative approval from the Chair. The Chair, in the Chair's sole and absolute discretion, may refer a request for an additional gaming salon to the full Board and Commission for consideration of approval.
- A check, money order or ACH/Wire in the amount of \$1,000 application fee and an additional investigative fee will be required, to cover the initial opening of one or more salons. Checks are to be made payable to the Nevada Gaming Control Board. Cash is not accepted. There is a \$5,000 application fee per salon room for each additional gaming salon subsequent to the initial gaming salon license.
- Costs of investigation will be charged as provided by statute and regulation. The total cost of the investigation is to be borne by the applicant. This cost includes all transportation, food and lodging; plus an hourly charge for the time expended by the agent or agents assigned to the application. Before the investigation can begin the applicant must provide a deposit in an amount equal to the total estimated expenses, including the hourly charges. Hourly expenses will be charged for travel time and for the time expended while agents are engaged in the investigation process.

Each applicant needs to complete and sign a checklist attesting the information being provided to the Board is accurate and complete, agrees to cooperate with all requests, inquiries, or investigations of the Board and Commission. An applicant for a state gaming license is seeking the granting of a privilege, and the burden of proving his/her qualifications to receive such a license is at all times on the applicant. An applicant must accept any risk of adverse public notice, embarrassment, criticism, or other action, or financial loss which may result from action with respect to an application, and expressly waives any claim for damages as a result thereof.

Name

Date

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