



Nevada Gaming Control Board
Investigations Division
Attention: Applicant Services
PO Box 8003
Carson City, NV 89702
[\(775\) 684-7840](tel:(775)684-7840)

RESTRICTED LICENSE INSTRUCTIONS

Business Name: _____

Individual Name: _____

Complete and return this checklist with your application. All applications must be arranged in the order listed below. A complete application will consist of the applicable documents/items listed below and any additional documents/items as may be necessary and/or required by NGC Regulations. All forms can be found on our website at gaming.nv.gov:

- This completed and signed checklist.
- [Form 1](#) is to be submitted by individual applicants.
- [Form 2](#) is to be submitted by corporations, partnerships, and limited liability companies.
- [Form 4](#), Personal History Record: To be filed by each applicant, including corporate officers, directors, members, or equity holders.
- [Form 5](#), Personal Financial Questionnaire: To be filed by each equity holder.
- [Form 10](#), Affidavit of Full Disclosure: To be filed by each individual required to be licensed or to be found suitable.
- [Form 15](#), Landlord/Location Information Sheet:
 - Restricted Addendum: If the applicant is not the owner of the premises, the Restricted Addendum must be filed.
 - If the location is within 1,500 feet of a school or church provide an area diagram showing the location's relationship to the school or church.
- [Form 17](#), Release and Indemnity of All Claims: To be filed by each individual required to be licensed or found suitable.
- [Form 18](#), Request to Release Information: To be filed by each individual required to be licensed or found suitable. If the applicant is married, the applicant's spouse must also sign this form.
- [Form 20](#), Source and Application of Funds. For use with a new location (refer to form).
- [Form 27](#), NGC Regulation 3.015(2) – ADDITIONAL INFORMATION REQUIRED. This information **MUST** be submitted with all applications for a Restricted Gaming License.

- [Form 28](#), Fingerprint Receipt: Complete Form 28 (for fingerprints taken in Nevada) and take it to any certified fingerprinting facility in Nevada. Fingerprints will be taken electronically. Ensure the printing facility signs and dates the form. Applicants must submit a completed Form 28 with their application package. In the event electronic fingerprinting is not available or if taken outside of Nevada three completed fingerprint cards for each individual applicant must be submitted. Due to the FBI's chain of custody requirements, the completed fingerprint cards must be mailed by the certified printing facility directly to the Nevada Gaming Control Board, Attn: Applicant Services, 1919 College Parkway, Carson City, NV 89702.
- [Form 28A](#), Fingerprint Civil Applicant Waiver. Applicants must submit a completed Form 28A with their application package. To be filed by each individual required to be licensed or found suitable.
- A copy of a deed, lease, sublease, or other document evidencing the right of the applicant to the premises for which licensing is sought.
- Certificate of Business Fictitious Firm Name.
- If the applicant is a corporation, limited liability company, or partnership, one copy of each of the following must be submitted where applicable:
 - Partnership Agreement (Gaming language required for limited partnerships);
 - Trust Agreement (Gaming language required);
 - Joint Venture Agreement;
 - Articles of Incorporation;
 - Articles of Organization (Gaming language required).
- If the applicant is a corporation, provide copies of both sides of all issued stock certificates which contain the gaming language required by [NRS 463.510](#) and [NGC Regulation 15.510.4-1](#).
- The application fee and investigation fee for **each** person, corporation, partnership, or other entity is \$700 (\$150 application fee plus \$550 investigation fee). Hourly charges may also apply. Checks are to be made payable to the Nevada Gaming Control Board. Cash is not accepted.
- Prior to placing gaming devices into operation, Annual State License Fees and Quarterly State License Fees (Forms [NGC-4](#) and [NGC-14](#)) must be paid. Contact the Tax & License Division for an explanation of fees or go to the Nevada Gaming Control Board web site.

Each applicant needs to complete and sign a checklist attesting the information being provided to the board is accurate and complete, agrees to cooperate with all requests, inquiries, or investigations of the board and commission. An applicant for a state gaming license is seeking the granting of a privilege, and the burden of proving his/her qualifications to receive such a license is at all times on the applicant. An applicant must accept any risk of adverse public notice, embarrassment, criticism, or other action, or financial loss which may result from action with respect to an application, and expressly waives any claim for damages as a result thereof.

Name

Date