



Nevada Gaming Control Board  
Investigations Division  
Attention: Applicant Services  
PO Box 8003  
Carson City, NV 89702  
[\(775\) 684-7840](tel:(775)684-7840)

## MANUFACTURER AND/OR A DISTRIBUTOR OF ASSOCIATED EQUIPMENT RENEWAL REGISTRATION INSTRUCTIONS

Business Name: \_\_\_\_\_

Individual Name: \_\_\_\_\_

Complete and return this checklist with your application. All applications must be arranged in the order listed below. A complete application will consist of the applicable documents/items listed below and any additional documents/items as may be necessary and/or required by NGC Regulations. All forms can be found on our website at [gaming.nv.gov](http://gaming.nv.gov):

The following forms and items must be submitted to the Nevada Gaming Control Board prior to the expiration of registration.

- This completed and signed checklist.
- [Form 1R](#), Application for registration by individuals.
- [Form 2R](#), Application for registration by corporation/partnership/limited liability company.
- [Form 4RR](#), Personal History Record – RENEWAL.
- [Form 11](#), Irrevocable Appointment.
- [Form 18R](#), Request to Release Information.
- [Form 28](#), Fingerprint Receipt: Complete Form 28 (for fingerprints taken in Nevada) and take it to any certified fingerprinting facility in Nevada. Fingerprints will be taken electronically. Ensure the printing facility signs and dates the form. Applicants must submit a completed Form 28 with their application package. In the event electronic fingerprinting is not available or if taken outside of Nevada three completed fingerprint cards for each individual applicant must be submitted. Due to the FBI's chain of custody requirements, the completed fingerprint cards must be mailed by the certified printing facility directly to the Nevada Gaming Control Board, Attn: Applicant Services, 1919 College Parkway, Carson City, NV 89702.
- [Form 28A](#), Fingerprint Civil Applicant Waiver.
- Copy of Nevada Secretary of State filing.
- A check or money order made payable to the Nevada Gaming Control Board. Checks for the registration fee cannot be drawn on a foreign bank. Cash is not accepted. Costs of registration based on the following fee structures:
  - Sole proprietor - \$2,000
  - Entity and owner(s) - \$2,000 (\$2,000 entity/owner)

*Each applicant needs to complete and sign a checklist attesting the information being provided to the board is accurate and complete, agrees to cooperate with all requests, inquiries, or investigations of the board and commission. An applicant must accept any risk of adverse public notice, embarrassment, criticism, or other action, or financial loss which may result from action with respect to an application, and expressly waives any claim for damages as a result thereof.*

Name

Date

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