



JIM GIBBONS
Governor

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GAMING CONTROL BOARD

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**Branch Office Report and Independent Agent Report Filing Instructions
Cage and Credit MICS #86 (V6)**

Cage and Credit MICS #86 (V6), which became effective September 1, 2008, requires licensees with branch offices/independent agents to annually submit to the Board's Audit Division the "Branch Office Report" and the "Independent Agent Report" required to be maintained pursuant to Cage and Credit MICS #84 and #85, respectively.

Only licensees that have qualifying branch offices/independent agents are required to submit these reports; however, MICS #86 also requires those licensees with annual gross gaming revenue of \$10 million or more to notify the Board's Audit Division in writing ("Annual Notification Letter") that they do not have any qualifying branch offices/independent agents.

The Branch Office Report, Independent Agent Report, and Annual Notification Letter must be submitted to the Las Vegas office of the Audit Division office no later than January 31st each year, and can be e-mailed to "gcblvaud@gcb.nv.gov". The e-mail should include the words "Branch Office Reporting" in the subject line.

In order to standardize the information received from licensees pursuant to MICS #86, it is suggested that the reports be formatted similar to the attached schedules. Additionally, though not required, it is recommended that affiliated licensees centralize or consolidate their MICS #86 reporting process so that the required information for all of the affiliated licensees is included in consolidated reports, as shown in the attached schedules.

Any questions regarding compliance with Cage and Credit MICS #86 may be directed to the Las Vegas Audit Division office at (702) 486-2060.

**Sample Cage and Credit MICS #86
Branch Office Report (Location and Contact Information)
FYE December 31, 2008**

Los Angeles Branch Office

Office Manager: John Smith
9000 Elm Street
Los Angeles, CA 90001

Office Telephone Number: (301) 555-1234
Fax Number: (301) 555-2345
E-mail: jsmith@LA.com

Opened: 11/10/98 Closed: Still Open

Normal Hours of Operation: 9 a.m. - 6 p.m. (M, W, F)
1 p.m. – 5 p.m. (T, TH)
Closed (Sa, Su)

Taipei Branch Office (operated in a place of residence)

Office Manager: Philip Lu
1000 Hun Hu Road
Taipei, Taiwan

Office Telephone Number: (886) 2-1234-2222
Fax Number: (886) 2-1234-4444
E-mail: phil@taipei.com

Opened: 12/16/89 Closed: 11/16/05

Normal Hours of Operation: 10 a.m. – 2 p.m. (T, Th)
Also open any other day/time upon prior
arrangement with Mr. Lu

**Sample Cage and Credit MICS #86
Independent Agent Report (Location and Contact Information)
FYE December 31, 2008**

Jimmy Chi

5001 North Elkwood Ave.
San Francisco, CA 94011

Home Telephone Number: (650) 555-7890
Cellular Number: (650) 578-7600
Fax Number: (650) 555-7891
E-mail: ichi@hotmail.com

Period under contract: 8/16/05 – present

Mike Davies

7800 Westminster Ave.
Los Angeles, CA 90039

Home Telephone Number: (310) 555-1234
Cellular Number: (310) 555-0000
Fax Number: (310) 555-2000
E-mail: Davies@yahoo.com

Period under contract: 1/1/04 – 7/11/08

Sample Cage and Credit MICS #86
Branch Office Report (Activity Information)
FYE December 31, 2008

Branch Office Location	Licensee Name	Cash Deposits	Noncash Deposits	Total Deposits	Cash Withdrawals	Noncash Withdrawals	Total Withdrawals	Cash Credit Payments	Noncash Credit Payments	Total Credit Payments
Los Angeles, CA	Affiliate X	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 500,000	\$ 2,000,000	\$ 2,500,000	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000
	Affiliate Y	2,000,000	5,000,000	7,000,000	1,200,000	3,000,000	4,200,000	1,000,000	2,000,000	3,000,000
	Affiliate Z	<u>4,000,000</u>	<u>1,000,000</u>	<u>5,000,000</u>	<u>2,000,000</u>	<u>1,000,000</u>	<u>3,000,000</u>	<u>200,000</u>	<u>1,000,000</u>	<u>1,200,000</u>
		\$ 7,000,000	\$ 8,000,000	\$ 15,000,000	\$ 3,700,000	\$ 6,000,000	\$ 9,700,000	\$ 2,200,000	\$ 5,000,000	\$ 7,200,000
Taipei, Taiwan	Affiliate X	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 500,000	\$ 2,000,000	\$ 2,500,000	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000
	Affiliate Y	2,000,000	5,000,000	7,000,000	1,200,000	3,000,000	4,200,000	1,000,000	2,000,000	3,000,000
	Affiliate Z	<u>4,000,000</u>	<u>1,000,000</u>	<u>5,000,000</u>	<u>2,000,000</u>	<u>1,000,000</u>	<u>3,000,000</u>	<u>100,000</u>	<u>1,000,000</u>	<u>1,100,000</u>
		\$ 7,000,000	\$ 8,000,000	\$ 15,000,000	\$ 3,700,000	\$ 6,000,000	\$ 9,700,000	\$ 2,100,000	\$ 5,000,000	\$ 7,100,000

**Sample Cage and Credit MICS #86
Independent Agent Report (Activity Information)
FYE December 31, 2008**

Independent Agent	Cash Deposits	Noncash Deposits	Total Deposits	Cash Withdrawals	Noncash Withdrawals	Total Withdrawals	Cash Credit Payments	Noncash Credit Payments	Total Credit Payments
Jimmy Chi	-0-	-0-	-0-	-0-	-0-	-0-	\$ 280,000	\$ 80,000	\$ 280,000
Mike Davies	\$ 125,000	-0-	\$ 125,000	-0-	-0-	-0-	1,000,000	2,000,000	3,000,000