

IGT
 IGT Advantage 8.2 SP3
 Suggested Trial Procedures

Each day accounting and auditing personnel shall:

Meter Readings:

1. For two consecutive days each week during the trial period, manually read and record the meters listed below for a sample of 50 slot machines (SAS 6).

Pre-SAS 6 Machine	SAS 6 Machine
<u>Meter Verification Detail</u> report	<u>On-line Slot System Meter Verification Detail</u> report
Meters:	Meters:
Coin In	Coin In
Coin Out	Coin Out
	Coin Drop
	Attendant Paid Jackpots
	Attendant Paid Cancelled Credits
	Attendant Paid External Bonus Payout
Physical Coin In	Physical Coin In
Physical Coin Out	Physical Coin Out
Bill In	Bill In
	Attendant Paid Progressive Payout
	Machine Paid Progressive Payout
XtraCredit (or its equivalent, e.g. System Wager Match Bonus Won for IGT Pre-SAS 6 machines)	Machine Paid External Bonus Payout
Voucher In	Voucher In
Voucher Out	Voucher Out

NOTE: The manual meter readings must be performed at a time that will minimize any timing difference between the manual readings and the system end of day meters on the meter reports. Depending upon the drop cycle of the machines, it may be necessary to read the meters a third time during the week to coincide with the machines' drop period in order to complete some of the trial period procedures contained in this letter. You may take a system meter reading and print the Meter Reading on Demand Detail to use as a tool to verify the manual readings.

2. Calculate the delta for the manual meter readings for each of the above meters and trace to the On-Line Slot System Meter Verification (for SAS 6 machines) and Meter Verification Detail (for pre-SAS 6 machines) reports. All variances must be investigated with results documented.
3. For five multi-game machines in the sample, manually read and record the coin in meters for each active game by payable. Trace the manual readings to those recorded on the MultiGame/Denom Weighted Theo Hold % (detail) report.
4. For machines in step (3) above, compare the total sub-game coin in for all sub-games by machine on the MultiGame/Denom Weighted Theo Hold % (detail) report to the coin in difference on the On-Line Slot System Meter Verification (for SAS 6 machines) and Meter Verification Detail (for pre-SAS 6 machines) reports.

Variance Reports:

1. For all machines in the sample selected in Step (1) of the 'Meters Readings' section above, trace all meter differences from the On-Line Slot System Meter Verification (detail) (for SAS 6 machines) and Meter Verification Detail (for pre-SAS 6 machines) reports to the corresponding meter values on the following variance reports:
 - a. Drop Reconciliation (detail)
 - b. Attendant Paid Variance – All (detail)
 - c. Voucher Variance (detail)
 - d. Fill Variance (detail)
 - e. Metered Win vs. Actual Taxable Win
 - f. External Bonuses Paid Actual vs. Metered Detail

Investigate all variances with results documented. Prepare a summary of variances by type for each report.

2. For the entire floor, trace the grand totals for each column of the Attendant Paid Variance report to the corresponding columns on the following variance reports:
 - a. Attendant Paid Jackpot Variance (detail)
 - b. Attendant Paid External Bonus Variance
 - c. Attendant Paid Progressive Jackpot Variance (detail)
 - d. Attendant Paid Cancel Credit Variance (detail)

Investigate all variances with results documented. Prepare a summary of variances by type for each report.

3. For all machines in the sample selected in Step (1) of the 'Meters Readings' section above trace the attendant paid slips, by machine and in grand total, to the actual attendant paid on the following reports:
 - a. Attendant Paid External Bonus Variance
 - b. External Bonuses Paid Actual vs. Metered Detail

Investigate all variances with results documented. Prepare a summary of variances by type for each report.

4. For all machines in the sample selected in Step (1) of the 'Meters Readings' section above trace the appropriate amounts, by machine and in grand total, from the Drop Reconciliation report to the following reports:
 - a. Bill Drop Variance (detail)
 - b. IVS SC Report

Investigate all variances with results documented. Prepare a summary of variances by type for each report.

Vouchers:

1. At least once per week, trace a sample of five physical vouchers from the following reports:
 - a. Redemption Report
 - b. Expired Report
 - c. Void Report
 - d. Issuance Report
 - e. Liability Report

NOTE: The vouchers appearing on these reports may not be available until they are dropped from an EGM or kiosk. For each of the physical vouchers traced, all information (i.e. date, time, amount, EGM, etc.) on the voucher should be validated against the system generated reports.

2. Trace the grand total, of the "System Voucher In" from the "Metered Vouchers In to System Vouchers In" section on the Voucher Variance report to the subtotals section "Vouchers" on the IVS Redemption Report.
3. For all machines in the sample selected in Step (1) of the 'Meters Readings' section above, foot the "Sub-Totals" for "Vouchers" the Redemption Report for each machine and trace to the grand total in the "System Totals" section.
4. Review the Void Report for propriety of transactions.

5. Foot the "Vouchers" on the Void Report. Investigate any variances with results documented.
6. Review the Expired Report and verify vouchers expiring are within the configured time limitations. (Maximum allowable of 60 days.) Investigate any variances with results documented.
7. For all machines in the sample selected in Step (1) of the 'Meters Readings' section above, trace the delta of 'Voucher Out' for each machine from the On-Line Slot System Meter Verification (for SAS 6 machines) and Meter Verification Detail (for pre-SAS 6 machines) reports to the "Sub-Totals" for "Vouchers" on the Issuance Report.
8. For all machines in the sample selected in Step (1) of the 'Meters Readings' section above, trace the delta of 'Voucher In' for each machine from the On-Line Slot System Meter Verification (for SAS 6 machines) and Meter Verification Detail (for pre-SAS 6 machines) reports to the "Sub-Totals" for "Vouchers" on the Redemption Report.
9. Recalculate the Liability Report. [Current days liability equals (=) "Total" from previous days Liability Report, plus (+) "System Total" "Amount" "Total" issuances from the Issuance Report, minus (-) "System Total" on the Redemption Report, minus (-) "System Total" "Amount" "Total" issuances from the Void Report, minus (-) "System Total" "Amount" "Total" issuances from the Expired Report.] Investigate any variances with results documented.

NOTE: The Liability Report must be run using the "As Of" parameter to be balanced properly.

11. At the end of the calendar month (or as close as possible during the 30 day trial) reconcile the Liability Report using the steps in procedure 9. Run the liability report "As Of" the selected time frames. Run the Issuance Report, the Redemption Report, the Void Report and the Expired Report for the calendar month (or selected time period). Investigate any variances with results documented.

Xtra Credit:

1. Trace the Xtra Credit "Used", in total, from the Xtra Credit Liability By Site Detail report to the "Deductible Bonus to EGM" column grand total on the following reports:
 - a. Gaming Report with Promo
 - b. Gaming Metered Report with Promo

Investigate any variances noted with results documented.

2. Recalculate the ending "XtraCredit Balance" on the Xtra Credit Liability By Site Detail report (prior day's balance + "Awarded" + "Adjusted" – "Used" – "Expired").

NOTE: The Xtra Credit Liability By Site Detail report must be run at the end of day to minimize timing difference. The Bonus Activity by Machine Detail report in Patron Management can be used to compare the amount of Xtra Credit metered by the machine to the amount reported for each machine in Machine Accounting on the Gaming Metered Report with Promo. There may be differences between the reporting in Patron Manager vs. Machine Accounting as Xtra Credit amounts used by patrons are not updated on the patron's account until the patron's session has ended and the patron has removed the card from the game.

3. Trace the total of each appropriate column on the Xtra Credit Liability by Site Detail report to each of the following:
 - a. "XtraCredit Awarded" grand total on the Xtra Credit History by Player Detail report
 - b. "Xtra Credit Adjusted" column on the Xtra Credit Adjustments Liability by Site Detail report
 - c. "Xtra Credit Used" column grand total on the Xtra Credit History by Player Detail report
 - d. "Expired Xtra Credit" column total on the Xtra Credit Expiration Detail report

Investigate any variances noted with results documented.

4. On a sample basis, review the "Xtra Credit" "Expired" on the Xtra Credit Expiration Detail report to verify that the expired Xtra Credit is within the parameters set for the applicable promotion.
5. Review the Xtra Credit Adjustment Detail and Xtra Credit Adjustments for Future Date Detail reports for propriety of adjustments to patron accounts.

Jackpot/Fills:

1. Foot jackpot and fill slips and trace totals to the Handpay Detail – Jackpot and the Handpay Detail – Fill reports.
2. Examine all jackpots and fill slips for completeness and regulation compliance.

3. Review all voids and overrides for propriety and regulation compliance. Ensure that all voids and overrides are included on the Handpay Detail – Void and Handpay Detail - Override reports. Examine all jackpot and fill slips for completeness and regulation compliance.
4. Review all jackpot and fills slips on the FJP All Slips Detail report for continuous sequencing. Verify that the beginning slip number follows in sequence from the prior day's report. Documented follow up is to be performed when any sequence errors are found.
5. Reconcile the Grand Total for all slips on the FJP All Slips Detail report to the totals on the Handpay Detail – Jackpot and Handpay Detail – Fill reports.

Reports:

1. Trace the grand total “Metered Total Drop” and “Var” columns on the Gaming Metered Report to the “Metered Total Drop” and “Total Drop Var” columns on the Metered Slot Win report. Investigate all variances noted with results documented.
2. Trace the “Total Drop” “Actual” on the Drop Reconciliation report to the grand total “Actual Total Drop” column on the Gaming Report and the Actual Slot Win report. Investigate all variances noted with results documented.
3. At least once per week, for all machines in the sample selected in Step (1) of the ‘Meters Readings’ section above, verify the clerical accuracy of the “Actual Hold %” and combined actual hold percent computation for the period, month-to-date, year-to-date, and life-to-date periods, by individual machine and by denomination, on the Gaming Report and Gaming Metered Report. Additionally, verify the clerical accuracy of the floor par calculation and projected currency variance for the period, month-to-date, year-to-date and life-to-date (see Slot MICS #115).
4. At least once per week, for all machines in the sample selected in Step (1) of the ‘Meters Readings’ section above, for the previous seven day period, print the Gaming Report. Recalculate the system weighted average theoretical hold percent on the MultiGame/Denom Weighted Theo Hold % (detail) and Four Percent Wager Spread Weighted Avg Theo Hold reports. Trace the recalculated “Weighted Avg Theo Hold %” by machine to the “Theo Hold %” on the Gaming Report generated for the prior seven day period. Investigate any variances noted with results documented.
5. Trace the grand total of the “Actual Taxable Win” column on the Metered Win vs. Actual Taxable Win report to the grand total of the “Total Actual Win” column on

the Gaming Report and the grand total of the “Actual Win” column on the Actual Slot Win report. Investigate all variances noted with results documented.

General:

1. Review the SC Exception Report, Period Log, and User Change Detail reports for propriety of transactions and any other unusual occurrences.
2. Maintain a log of system problems occurring during the trial period (i.e. any problems relating to the functioning of the Advantage system, incorrect calculations, communication loss between any system components, and communication loss between system components and gaming devices, etc.). This log is to include, at a minimum, the date, description of the problem and the initials of the person recording the information. Please maintain the log as one continuous document or file (i.e. do not file with each day's work).
3. Maintain a log of customer complaints, if any, regarding the Advantage 8.2 SP3 system, including the date, time and description of the complaint and the names of the individuals involved.
4. Maintain all jackpot/fill slips, vouchers, computer-generated reports and computer storage media in accordance with regulation 6.040(1). Also, maintain documentation evidencing the performance of all trial procedures (logs, checklists, calculator tapes, etc.).
5. Perform any other procedures necessary to ensure that employees are complying with documented internal control procedures and NGC regulations.