

IGT
IGS Version 3.7.2 SR2 with EZ Pay Version 1.9.1b
Suggested Trial Procedures

Meter Readings

1. For 2 consecutive days each week during the trial period manually read and record the meters listed below for the sample of 32 slot machines identified in the attachment. You may take a system meter reading and print the Event Meter Report to use as a tool to verify your manual readings.

Coin In

Coin Out

Coin Drop

Attendant Paid Jackpots

Attendant Paid Canceled Credits

Physical Coin In

Physical Coin Out

Bill In

Attendant Paid Progressive Payout

Machine Paid Progressive Payout

NOTE: The manual meter readings must be performed at a time that will minimize any timing difference between the manual readings and the system end of day meters on the EOD On-Line Meter Verification Report. Depending upon the drop cycle for the machines, it may be necessary to read the meters a third time during the week to coincide with the machine's drop period in order to complete some of the trial period procedures contained in this letter.

2. Compare the manual readings to the EOD On-Line Meter Verification Report. Prepare a schedule of all variances. Any variance not attributable to a timing difference must be investigated with the results documented.
3. For 5 multi-game machines in the sample, manually read and record the coin in meters for each active game by payable. Trace the manual readings to those recorded on the Multi-Game Meter Verification Report. Trace the coin in by subgame "DIF" to the coin in by subgame on the Multi-Game Performance Report. Prepare a schedule of variances.
4. For the machines in step 3 above, compare the total coin in by machine on the Multi-Game Performance Report to the coin in "DIF" on the EOD On-Line Meter Verification Report. Prepare a schedule of variances.

Variance Reports

1. Trace all meter "DIF" amounts for the machines in the sample from the EOD On-Line Meter Verification Report to the meter values on the corresponding variance report listed below:
 - a. Coin Drop Variance Report (printed for the drop period)
 - b. Attendant Payout Comparison Report
 - c. Cancel Credit Variance Report
 - d. Meter Fill vs. Actual Fill Variance Report (meter fills = meter physical coin out (+) meter coin drop (-) meter physical coin in).
 - e. Bill Drop Variance Report (printed for the drop period)
 - f. Meter Win vs. Actual Taxable Win Report (printed for the drop period) [meter win = meter coin in (-) meter coin out (-) meter machine paid progressive payout (-) meter machine paid external bonus payout (-) total of meters accumulating attendant payouts {excluding attendant paid cancelled credits}].
2. Review the variance reports listed in step 1 above. Investigate all variances between meter and system amounts for all machines with results documented for Board review. Prepare a summary of variances by type for each report.

3. Trace the total bill drop by machine from the IGS Soft Count Verification Report to the “Actual Drop” by machine on the Bill Drop Variance Report.
4. Trace the value by machine from the Hard Count Verification Report to the “Actual Drop” by machine on the Coin Drop Variance Report.
5. Review the Accounting Meter Changes Report for propriety of transactions and any other unusual occurrences.

Jackpot/Fills

1. Review all overrides for propriety and regulation compliance. Ensure that all overrides are indicated as such on the printed slip and included on the Slip Override Audit Report.
2. Trace the handpay jackpots and cancelled credit totals by machine for the machines in the sample from the Jackpot/Fill Verification Report sort by machine to the actual payouts “ACT” on the Attendant Payout Comparison Report. Investigate and document any variances noted.
3. Trace the fill totals by machine for the machines in the sample from the Jackpot/Fill Verification Report sort by machine to the “Fill Slip Amount” column on the Meter Fill vs. Actual Fill Variance Report. Investigate and document any variances noted.

Currency Counter Interface

1. Soft count room key employees should provide close supervision of all count personnel.
2. Accounting or auditing personnel shall compare the individual denomination totals and the grand total on the currency counter report to the totals recorded on the IGS Soft Count Verification Report. Any discrepancies should be resolved prior to the generation/distribution of the slot statistical reports. Follow-up performed must be documented for subsequent Board review.

Weigh Scale Interface

1. Coin room key employees should provide close supervision of all weigh and wrap personnel.
2. Accounting or auditing personnel shall compare the individual denomination totals and the grand total on the weigh scale tape to the totals recorded on the Hard Count Verification Report.

Any discrepancies should be resolved prior to the generation/distribution of the slot analysis reports. Follow-up performed must be documented for subsequent Board review.

Player Tracking

1. Review all points-redeemed documentation for propriety.
2. Review the Point Adjustments Exceptions Report on a daily basis for large or unusual adjustments (i.e., a large number of points credited to a patron's account, changes in card reader values, deletions of members, etc.). Any follow-up which is performed is to be documented for Board review.
3. Review the Patron Point Balance Report (configured for balances from -99,999,999 to 999,999,999) for patron accounts with negative balances. Investigate all negative account balances for propriety of transactions.

Statistical Reports

1. Trace the coin in "DIF" by machine from the EOD On-Line Meter Verification Report to the "Coin In" column on the Revenue Detail Report and sort by machine and the Slot Analysis Report sort by machine. Investigate all variances noted with results documented for Board review.
2. Trace the "Actual Drop" on the Coin Drop Variance Report to the "Actual Hard Count" column on the Revenue Detail Report sort by machine. Investigate all variances noted with results documented for Board review.
3. Trace the total "Actual Drop" from the Bill Drop Variance Report to the "Actual Soft Count" column on the Revenue Detail Report sort by machine. Investigate all variances noted with results documented for Board review.
4. Ensure that the system total "Amount" on the EZ Pay Soft Count Report is included in the "Actual Voucher Count" column on the Revenue Detail Report sort by machine. Investigate all variances noted with results documented for Board review.
5. Trace the handpay jackpots and cancelled credits by machine total to the "Hand Pays" column on the Revenue Detail Report sort by machine and the Slot Analysis Report sort by machine. Investigate all variances noted with results documented for Board review.
6. Trace the total dollar value of vouchers issued by machine and grand total from the EZ Pay Ticket Issuance Report net of voids to the "Net Issued

Vouchers” column on the Revenue Detail Report sort by machine and the Slot Analysis Report sort by machine. Investigate all variances noted with results documented for Board review.

7. Trace the “Fill Slip Amount” by machine to the “Net Fills” column on the Revenue Detail Report sort by machine and the Slot Analysis Report sort by machine. Investigate all variances noted with results documented for Board review.
8. Cross foot the grand totals on the Revenue Detail Report. Additionally, trace the grand totals on the Revenue Detail Report sort by machine to the grand totals on the Revenue Detail Report sort by denomination. Investigate all variances noted with results documented for Board review.
9. Trace the “Meter Drop” from the Coin Drop Variance Report to the “Coin Drop” column on the Slot Analysis Report sort by machine. Investigate all variances noted with results documented for Board review.
10. Trace the “Meter Drop” from the Bill Drop Variance Report to the “Bill to Drop” column on the Slot Analysis Report sort by machine. Investigate all variances noted with results documented for Board review.
11. Trace the vouchers in “Net Amount” by machine for the drop period from the EZ Pay Gross Meter Report (Poll Type: All) to the “Vouchers Redm” column on the Slot Analysis Report sort by machine. Investigate all variances noted with results documented for Board review.
12. Cross foot the grand totals on the Slot Analysis Report sort by machine. Additionally, trace the grand totals on the Slot Analysis Report sort by machine to the grand totals on the Slot Analysis Report sort by denomination. Investigate all variances noted with results documented for Board review.
13. On a sample basis verify the clerical accuracy of the “Actual Hold %” and the floor par percentage (Denomination Sub Total “Theo Hold %”) computation for the period, month-to-date, year-to-date, and two-year-to-date periods by individual machine and by denomination on the Revenue Detail Report sort by denomination. Note: It will be necessary to print the Revenue Detail Report sort by denomination for the 2 year-to-date range to verify the period-to-date actual hold and floor par percentages. Schedule all variances noted
14. Review the Accounting Adjustments Report on a daily basis for propriety of transactions and any other unusual occurrences.

15. This step is to be completed only once during the trial period. Select a month-to-date period of at least 7 days following the roll over into a new month and print the Revenue Detail Report sort by machine for the same period. For the 5 multi-game machines in the sample, recalculate the month-to-date system weighted average theoretical hold percent (“Sys Wtd Avg Theo Hold %”) on the Multi-Game Performance Report printed for the same period and trace the recalculated “Sys Wtd Avg Theo Hold %” by machine to the “Theo Hold %” for the month-to-date on the Revenue Detail Report.

General

1. Maintain a log of system problems occurring during the trial period (i.e., any problems relating to the functioning of the system, incorrect calculations, etc.). This log is to include, at a minimum, the date, description of the problem and the initials of the person recording the information. Please maintain the log as one continuous document or file (i.e. do not file with each day’s work).
2. Maintain all jackpot/fill slips, computer-generated reports, and computer storage media in accordance with Regulation 6.040(1). Also maintain documentation evidencing the performance of all trial procedures (logs, checklists, calculator tapes, etc.).
3. Perform any other procedures necessary to ensure that employees are complying with documented internal control procedures and NGC regulations.

