

Ardent Route Accounting System V1.01.003  
On-line Slot Metering System with Non-cashable Electronic Promotion In  
(Download Only)

Meter Readings

Accounting or auditing personnel shall:

1. For the drop day and the day prior to the drop, manually read and record the following meters for all machines on-line with the system. This reading must be performed at a time that will minimize any timing difference between the manual readings and the end of day reports.

Coin In

Attendant Paid Jackpots

Attendant Paid Canceled Credits

Bill In

Attendant Paid Progressive Payout

Machine Paid Progressive Payout

NCEP In

Additionally, for 5 multi-game machines in the sample manually read and record the coin-in meters for each active payable.

2. Trace the manual meter readings to the Meters (EOD) report printed for the two-day date range. All variances must be investigated with results documented for Board review.
3. Calculate the increment for the above listed meters and trace to the corresponding "Delta" on the Meters (EOD) report. All variances must be investigated with results documented for Board review.
4. Trace the "Delta" on the Meters (EOD) report for Attendant Paid Jackpots, Attendant Paid Canceled Credits, Bill In, Attendant Paid Progressive Payout and Machine Paid Progressive Payout, to the Actual vs. Meter Variance report.
5. Additionally, for the 5 multi-game machines, trace the Coin In "Delta" from the Meters (EOD) report by sub-game and in total to the Daily Multigame Net Win report.
6. Review the Actual vs. Meter Variance report. Investigate all variances between "manual amounts" and "meter amounts" with results documented for Board review.
7. Trace the Coin In "Delta" by machine from the Meters (EOD) report to the "Coin In" on the Net Win Detail reports for Statistical and Actual Drop.

8. Trace the drop by machine from the Manual Postings report to the Total Bills “Manual Amount” by machine on the Actual vs. Meter Variance report and to the current “Bill Drop” on the Net Win Detail reports for Statistical and Actual Drop. Additionally trace the “Total Bills” to the Net Win Totals reports for Statistical and Actual Drop.
9. Trace the total of the “Jackpots” and “Attendant Paid Progressive Payouts” by machine from the Actual vs. Meter Variance report to the “Jackpots” on the Net Win Detail reports for Statistical and Actual Drop. Trace the Hand Paid/CC by machine from the Actual vs. Meter Variance report to the “Handpays” on the Net Win Detail reports for Statistical and Actual Drop. Additionally, trace the totals to the Net Win Totals reports for Statistical and Actual Drop.

### Jackpot/Cashouts

Each day accounting or auditing personnel shall:

1. Compare all jackpot/cashout tickets to the Shift Report.
2. Review all jackpot/cashout tickets for continuous sequencing. Documented follow-up is to be performed when any sequence errors are found.
3. Examine all jackpot/cashout tickets for completeness and regulation compliance.
4. Total all payouts from the Shift Reports and trace to the GMS Handpays report totals.
5. Trace the total jackpots by machine from the GMS Handpays report to the “Jackpots Manual Amount” on the Actual vs. Meter Variance report.

### Player Tracking

1. Key employees should provide close supervision of location personnel and the personnel responsible for the inputting of customer information and the adjustments and redemptions of points for player tracking.
2. Location employees should ensure that customers fully understand the operation of the player promotions.
3. Each day accounting or auditing personnel shall:
  - a. Review the Coin In to Points Report – Player Session to ensure that the points awarded are accurate based on the coin-in. This step can be performed for a 5% sample of transactions.

- b. Trace the following point totals to the corresponding column on the Liability Report Listing. Note: It will be necessary to roll forward a month-to-date total for the following reports in order to balance to the Liability Report Listing.
- 1) "Pts/Dol Earned" from the Coin In to Points Report – Player Session.
  - 2) "Pts/Dol Awarded" from the Everybody Wins Events and Logon Cash Bonuses reports.
  - 3) "Pts/Dol Adjusted" from the Player Adjustments report.
  - 4) "Pts/Dol Redeemed" from the Redemption Detail Report.
- c. Review the Player Adjustments report, Audit Report, and Audit Trail report for exceptions (i.e., a large number of points credited to a patron's account, changes in player tracking parameters, deletions of members, etc.). Document and investigate any exceptions noted and retain all documentation for Board review.

#### Non-Cashable Electronic Promotion In (Ncep In)

1. Trace the Ncep In "Delta" on the Meters (EOD) report to the "Meter Value" game totals on the Ncep In Variance Report. Investigate all variances between the "System Value" and the "Meter Value" with results documented for Board review.
2. Trace the "System Value" game totals by machine from the Ncep In Variance Report to the "Oth Drop" on the Net Win Detail – Statistical report. Also trace the "System Value" site totals from the Ncep In Variance Report to the "Oth Drop" on the Net Win Totals – Statistical report.
3. Calculate the total Ncep In amount, by site and in grand total, by adding the "Auto-Redeemed" on the Everybody Wins Events report and the Logon Cash Bonuses report. Trace the totals to the "Redeemed for game credits" by site, on the Redemption Detail Report. Trace the grand total "Redeemed for game credits" to the grand total "System Value" on the Ncep In Variance Report.
4. Trace the "System Value" grand total on the Ncep In Variance Report to the "Pts/Dol Redeemed" grand total on the Player Points Summary report. Any variances must be investigated and documented for Board review.
5. Trace the grand total "Pts/Dol Available" column on the Player Points Summary report to the Life to Date grand total "Pts/Dol Available" on the Liability Report Listing for all sites.

6. Review the Audit Report and Audit Trail report for propriety of transactions/adjustments and any unusual occurrences (i.e., large amounts of points or promotional amounts credited to patron accounts, configuration changes to promotion settings, etc.). Document and investigate any exceptions noted and retain all documentation for Board review.

### Reports

1. Trace all grand totals on the Net Win Totals – Statistical report to the grand totals on the Net Win Totals – Statistical By Denomination report.
2. On a sample basis verify the clerical accuracy of the actual hold percentage and the floor par percentage computation for the current, month-to-date, year-to-date, and life-to-date periods by individual machine on the Net Win Detail reports and the Net Win Totals reports.
3. Once during the trial period, for one multi-game machine in the sample, recalculate the Actual “Weighted Multigame Par %” on the Daily Multigame Net Win report.

### General:

1. Location employees should ensure that customers fully understand the operation of the player promotions. The posting of detailed instructions is recommended.
2. The appropriate department key employees should provide close supervision of personnel responsible for setting the promotions and the inputting of customer information.
3. When the non-cashable credits are wagered, the associated jackpot payouts are fully deductible from gross slot revenue. Additionally the non-cashable credits wagered are not includable in taxable drop.
4. For slot statistical analysis purposes, the non-cashable credits wagered must be included in win.
5. The Ardent system components (i.e., poller and server) must be installed in a secure location with access permitted to authorized personnel only (i.e., IT personnel, controller, CFO, COO) in accordance with Information Technology, Version 2, MICS #1.
6. Maintain a log at each location of system problems occurring during the trial period (i.e., any problems relating to the functioning of the system, incorrect calculations, etc.). The logs are to include, at a minimum, the date, description of the problem and the initials of the person recording the information. Please maintain each log as one continuous document or file (i.e. do not file with each day's work).

7. Maintain a log at each location of customer complaints, if any, regarding the promotion and player tracking portions of the system. The logs are to include the date, time, description of the complaint, and the names of the individuals involved.
8. Maintain all computer-generated reports and computer storage media in accordance with Regulation 6.040(1). Also maintain documentation evidencing the performance of all trial procedures (logs, checklists, calculator tapes, etc.).
9. Perform any other procedures necessary to ensure that employees are complying with documented internal control procedures and NGC regulations.